



SEVIS Name Fields Job Aid

FIELD	CAPTURES	STANDARDS
Surname/Primary Name	<ul style="list-style-type: none"> • Surname from the passport/Primary identifier from the passport's machine readable zone • The only name for someone without any other names 	<ul style="list-style-type: none"> • Latin (Roman) alphabet, no hyphen, no apostrophe, no special characters • One space between names • No LNU, Unknown, Not Applicable, or None • UNK, NA require confirmation of being the nonimmigrant's name • 40 character limit
Given Name	<ul style="list-style-type: none"> • Any name components not included in Surname/Primary Name 	<ul style="list-style-type: none"> • Latin (Roman) alphabet, no hyphen, no apostrophe, no special characters • One space between names • No FNU, Unknown, Not Applicable, or None • UNK, NA require confirmation of being the nonimmigrant's name • 80 character limit
Suffix	<ul style="list-style-type: none"> • Personal suffix (i.e., Jr., Sr., III, etc.), if the individual has one • Does not include Professional or educational suffixes (i.e., MD, PhD, SJ, etc.) 	<ul style="list-style-type: none"> • Latin (Roman) alphabet • Selected from drop-down list
Preferred Name	<ul style="list-style-type: none"> • Nonimmigrant's full name • Allows entry of the name used by the school if different from fields above • Examples: <ul style="list-style-type: none"> ○ Susan Zhang as opposed to Yibin Zhang ○ Hélène Müller-Garçon 	<ul style="list-style-type: none"> • Latin (Roman) alphabet, hyphen and apostrophe allowed • One space between names • Comma and one space allowed before suffix • Period allowed in suffix • Also allowed: alphabetical characters with: ` , ^ , ` , ° , , • 145 character limit
Passport Name	<ul style="list-style-type: none"> • Name as it appears in the machine readable section of the passport (Surname/Primary Name Given Name) 	<ul style="list-style-type: none"> • Latin (Roman) alphabet, no hyphen, no apostrophe • One space between names • 39 character limit